



ORLANDO CHAPTER MONTHLY NEWSLETTER

INCREASE PRODUCTION, SAVE TIME WITH STAFF MEETING

Presented by: PAHCOM President of Orlando Chapter
Elizabeth Sanchez, CMM, CMIS, CMOM, CPM, COM
August 21, 2014

Staff Meetings are a Waste Of Time When...

- You give lectures.
- Employees are not allowed to participate.
- People are criticized in front of the group.
- You allow arguments, gripes or disagreements.
- Someone runs the meeting who has little or no authority.
- You have no agenda for the meeting and lose control of the time.



Staff Meeting Are Productive And Enjoyable When...

- You are prepared and you follow an agenda.
- Everyone learns the news and current plans.
- You inspire and motivate staff to do better work.
- You encourage all staff members to participate.
- Your staff learns something new.
- You organize and coordinate the week.
- You create team spirit.



THANKS TO ALL OUR THE VENDOR AND REFERENCES:



**** Don't forget to register for the 26th Annual National PAHCOM Conference October 21-23, 2014 in Clearwater Beach, Florida. Up to 17 CEUs available by attending. ****

Next Chapter Meeting Location:

Topic: Managing Risk in the Physician Practice Setting & Do you Love what you do?

Speaker: Mary Jo Thompson, RN, LHRM, CPHRM and Orlando Chapter

Date: 09/18/2014

Time: 12:00 PM - 02:00 PM

Location:



**611 South Orlando Ave
Maitland, FL 32751**

How to Contact the Orlando Chapter of PAHCOM?

To contact the Orlando Chapter of PAHCOM with questions, comments, or to request additional information please Email us at: Pahcomorl@gmail.com or visit our website at: www.pahcom-orlando.com

PAHCOM Shares Knowledge!

Founded in 1988, PAHCOM is a national organization dedicated to promote professionalism in physician office practice management by providing professional development opportunities including continuing education, networking online tools, resources, and nationally recognized certification (CMM) and (HIPCM-PP) for health care office managers.

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Resources: ExecTech Management Consulting, Brian Rakestraw.